

AGENDA
CHEMUNG COUNTY/CITY OF ELMIRA
REGIONAL CIVIL SERVICE COMMISSION
Regular Meeting – January 6, 2026

- ITEM I: Act on Resolution approving and dispensing with the minutes of the December 8, 2025 special meeting of the Chemung County/City of Elmira Regional Civil Service Commission.
- ITEM II: Act on Resolution approving personnel changes for the employees of the COUNTY OF CHEMUNG.
- ITEM III: Act on Resolution approving personnel changes for the employees of the CITY OF ELMIRA.
- ITEM IV: Act on Resolution approving personnel changes for the employees of the TOWN OF CATLIN.
- ITEM V: Act on Resolution approving personnel changes for the employees of the TOWN OF ELMIRA.
- ITEM VI: Act on Resolution approving personnel changes for the employees of the TOWN OF HORSEHEADS.
- ITEM VII: Act on Resolution approving personnel changes for the employees of the TOWN OF SOUTHPORT.
- ITEM VIII: Act on Resolution approving personnel changes for the employees of the ELMIRA CITY SCHOOL DISTRICT.
- ITEM IX: Act on Resolution approving personnel changes for the employees of the ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT.
- ITEM X: Act on Resolution approving personnel changes for the employees of the HORSEHEADS CENTRAL SCHOOL DISTRICT.
- ITEM XI: Act on Resolution approving personnel changes for the employees of the SPENCER VAN ETTEN CENTRAL SCHOOL DISTRICT.
- ITEM XII: Act on Resolution approving personnel changes for the employees of the CHEMUNG COUNTY LIBRARY DISTRICT.
- ITEM XIII: Act on Resolution approving personnel changes for the employees of the GST BOCES DISTRICT.
- ITEM XIV: Act on Resolution approving personnel changes for the employees of the WOODLAWN CEMETERY COMMISSION.
- ITEM XV: Act on Resolution to establish the following eligible lists:
- | <u>TITLE</u> | <u>EL #</u> | <u># ON LIST</u> | <u>ESTAB.</u> | <u>EXPIRE</u> |
|--------------------|-------------|------------------|---------------|---------------|
| Correction Officer | 60047590 | 9 | 01/06/2026 | 01/06/2027 |
- ITEM XVI: Act on Resolution to reinstate Brian J. Williams to the title of Special Patrol Officer in the Chemung County Sheriff's Office.
- ITEM XVII: Act on Resolution to reinstate Johannah Barringer-Stewart to the Education Grant Specialist eligible list #88572010.
- ITEM XVIII: Act on Resolution to reclassify a Clerk position upon the retirement of the incumbent, to Control Clerk in the Elmira City School District.
- ITEM XIX: Act on Resolution to reinstate Dawn Loomis to the title of Senior Computer Programmer Analyst in the GST BOCES District.
- ITEM XX: Recommendation to classify a new position in the GST BOCES District as Principal Account Clerk.
- ITEM XXI: Recommendation to classify a new position in the Town of Catlin as Bookkeeper PT.

ITEM XXII: Recommendation to classify two new positions in the Spencer Van Etten Central School District as Bus Driver Trainees.

ITEM XXIII: Acknowledgement of receipt by Commissioners of confidential reports on leaves of absence and disciplinary actions.

ITEM XXIV: Additional Items

ITEM XXV: Act on Resolution to adjourn.

January 6, 2026

ITEM NO. I

**FROM JEFFREY WALKER
SECRETARY TO THE COMMISSION**

The special meeting of the Chemung County/City of Elmira Regional Civil Service Commission was called to order by Chairman G. Thomas Tranter Jr. on December 8, 2025 at 3:00PM in the third-floor conference room of the 150 Lake Street building.

PRESENT:

Chairman G. Thomas Tranter Jr.
Commissioner Ernest Hartman

Jaida Briggs, Senior Personnel Technician
Jeffrey Walker, Secretary to the Commission

ITEM I: Motion was made by G. Thomas Tranter Jr. to approve the minutes of the December 2, 2025 meeting of the Chemung County/City of Elmira Regional Civil Service Commission. Seconded by Ernest Hartman. All were in favor. Motion carried.

ITEM XIX: Motion was made by Ernest Hartman to establish the following eligible list(s):

TITLE	EL#	# ON LIST	ESTAB.	EXPIRE
Deputy Sheriff/Police Officer	60037180	17	12/8/2025	12/8/2026
Traffic Officer	60041400	2	12/8/2025	12/8/2026

Seconded by G. Thomas Tranter Jr. All were in favor. Motion carried.

ITEM XXXIII: The meeting was adjourned at 3:03 p.m.

January 6, 2026

ITEM NO. II

**FROM JEFFREY WALKER
SECRETARY TO THE COMMISSION**

This is to advise that I have received **Reports of Personnel Changes** for the **County of Chemung** as follows:

SEE ATTACHED

RESOLUTION:

RESOLVED, that the above action of personnel changes be received and placed on file; and be it further

RESOLVED, that the above personnel changes are hereby approved.

Employee Action Report

12/30/2025

01/06/2026 to 01/06/2026

Employee Name	Emp #	Position	Title	Wage	S/C/I/T	Action	Action Date	Ref Date
BELLAMY, ANDRE		004226-SYS	CORRECTION OFFICER	26.15/H	P/C/P/F	A	12/23/2025	01/06/2026
Agency CHCO	Dept: JAIL	Union	CORRECTION OFFICER'S	Auth/Res: RCSC 01/06/2026			Grade:	Step:1
ERBACH, SAMANTHA J		SYS-021971	SENIOR CASEWORKER	29.19/H	P/C/P/F	A	12/02/2025	01/06/2026
Agency CHCO	Dept: DSS	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:1
LABAR, ZACHARY		009594-SYS	PUBLIC WORKS SPECIALIST	20.55/H	P/N/P/F	A	10/28/2025	01/06/2026
Agency CHCO	Dept: DPW	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:1
NAROSKY, TRINITY		000396-SYS	CONFIDENTIAL SECRETARY-	41367.92/Y	P/X/P/F	A	01/06/2026	01/06/2026
Agency CHCO	Dept: DA	Union	SINGLE RATE	Auth/Res: RCSC 01/06/2026			Grade:	Step:
SNYDER, MICHAEL T.		SYS-021755	GARAGE ATTENDANT	20.55/H	P/N/P/F	A	12/20/2025	01/06/2026
Agency CHCO	Dept: DPW	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:1
VIEIRA, LUKE		004206-SYS	CORRECTION OFFICER	26.15/H	P/C/P/F	A	12/23/2025	01/06/2026
Agency CHCO	Dept: JAIL	Union	CORRECTION OFFICER'S	Auth/Res: RCSC 01/06/2026			Grade:	Step:1
BURCHARD, CHYNNA		000891-SYS	SUPPORT INVESTIGATOR	20.68/H	V/C/P/F	AP	11/03/2025	01/06/2026
Agency CHCO	Dept: DSS	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:ENTRY
DEAN, TERESA M		004932-SYS	PRINCIPAL ACCOUNT CLERK	22.42/H	V/C/P/F	AP	12/22/2025	01/06/2026
Agency CHCO	Dept: TREAS	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:ENTRY
DEPRIMO, BRITTANY		000858-SYS	PRINCIPAL ACCOUNT CLERK	23.42/H	V/C/P/F	AP	12/01/2025	01/06/2026
Agency CHCO	Dept: DSS	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:1
JACKSON, CHERI		004826-SYS	CLERK	16.42/H	V/C/P/F	AP	12/08/2025	01/06/2026
Agency CHCO	Dept: DSS	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:ENTRY
MOSS, EVAN		000619-SYS	MAINTENANCE SUPERVISOR	27.95/H	V/C/P/F	AP	12/05/2025	01/06/2026
Agency CHCO	Dept: CCNF	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:ENTRY
OSBORN, KATIE		000482-SYS	PUBLIC HEALTH SANITARIAN	28.08/H	V/C/P/F	AP	12/08/2025	01/06/2026
Agency CHCO	Dept: HLTH	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:ENTRY
PRITCHARD, AMY		030497-AUTO	COMMUNITY MENTAL HEALTH	26.77/H	V3/C/P/F	AP	12/03/2025	01/06/2026
Agency CHCO	Dept: DSS	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:2
ARMENT, MARIE		004873-SYS	SOCIAL WELFARE EXAMINER	20.68/H	T/C/P/F	AT	11/25/2025	01/06/2026
Agency CHCO	Dept: DSS	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:ENTRY
BAIN, REBECCA		030637-AUTO	SUPERVISING ATTORNEY-	95855.00/Y	T/C/P/F	AT	11/21/2025	01/06/2026
Agency CHCO	Dept: PUBDF	Union	SINGLE RATE	Auth/Res: RCSC 01/06/2026			Grade:	Step:

Employee Action Report
01/06/2026 to 01/06/2026

Employee Name	Emp #	Position	Title	Wage	S/C/T/I	Action	Action Date	Ref Date
BURDICK, KARLEE		004849-SYS	SENIOR CASEWORKER	29.19/H	T/C/P/F	AT	12/19/2025	01/06/2026
Agency CHCO	Dept: DSS	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:1
BURROLA, MYABELLA		001916-SYS	NURSE AIDE	16.39/H	T/N/P/F	AT	12/09/2025	01/06/2026
Agency CHCO	Dept: CCFN	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:ENTRY
CHRISTENSEN, KYLEIGH		001916-SYS	NURSE AIDE	16.39/H	T/N/P/F	AT	12/09/2025	01/06/2026
Agency CHCO	Dept: CCFN	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:ENTRY
DAUGHERTY, MARISA E		SYS-021850	SUPERVISING ATTORNEY-	106670.00/Y	T/C/P/F	AT	11/21/2025	01/06/2026
Agency CHCO	Dept: PUBDF	Union	SINGLE RATE	Auth/Res: RCSC 01/06/2026			Grade:	Step:
DONNELLY, OLYVIA		001916-SYS	NURSE AIDE	16.39/H	T/N/P/D	AT	12/09/2025	01/06/2026
Agency CHCO	Dept: CCFN	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:ENTRY
HALL, NI'YANNI		002012-SYS	NURSE AIDE	16.39/H	T/N/P/F	AT	12/09/2025	01/06/2026
Agency CHCO	Dept: CCFN	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:ENTRY
KING, KYLEE		001916-SYS	NURSE AIDE	16.39/H	T/N/P/F	AT	12/09/2025	01/06/2026
Agency CHCO	Dept: CCFN	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:ENTRY
MILLER, YSABEL		002012-SYS	NURSE AIDE	16.39/H	T/N/P/F	AT	12/09/2025	01/06/2026
Agency CHCO	Dept: CCFN	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:ENTRY
OLDFIELD, MCKENZIE		001916-SYS	NURSE AIDE	16.39/H	T/N/P/F	AT	12/09/2025	01/06/2026
Agency CHCO	Dept: CCFN	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:ENTRY
PELTON, CRYSTAL		001916-SYS	NURSE AIDE	16.39/H	T/N/P/F	AT	12/09/2025	01/06/2026
Agency CHCO	Dept: CCFN	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:ENTRY
ROSE, BRANDY		002175-SYS	NURSE AIDE	16.39/H	T/N/P/F	AT	12/09/2025	01/06/2026
Agency CHCO	Dept: CCFN	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:ENTRY
SMITH, JUDITH		030617-AUTO	LEGAL SECRETARY	22.42/H	T/C/P/F	AT	12/08/2025	01/06/2026
Agency CHCO	Dept: DA	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:ENTRY
STEVENS, CRYSTAL		002017-SYS	NURSE AIDE	16.39/H	T/N/P/F	AT	12/09/2025	01/06/2026
Agency CHCO	Dept: CCFN	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:ENTRY
VANZILE, KIERSTEN		002170-SYS	NURSE AIDE	17.55/H	T/N/P/F	AT	12/09/2025	01/06/2026
Agency CHCO	Dept: CCFN	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:2
WADE, ALEXANDRIA		003927-SYS	SOCIAL WELFARE EXAMINER	20.68/H	T/C/P/F	AT	12/08/2025	01/06/2026
Agency CHCO	Dept: DSS	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:ENTRY

Employee Action Report

01/06/2026 to 01/06/2026

Employee Name	Emp #	Position	Title	Wage	S/C/T/T	Action	Action Date	Ref Date
WASHBURN, WILLIAM	SYS-009591	000272-SYS	COURIER	16.42/H	T/N/T/P	AT	12/05/2025	01/06/2026
Agency CHCO	Dept: CENTS	Union	CORRECTION OFFICER'S	Auth/Res: RCSC 01/06/2026			Grade:	Step:ENTRY
WELLS, NIKIA L	SYS-000978	004106-SYS	SUPPORT INVESTIGATOR	36.33/H	T/C/P/F	AT	12/05/2025	01/06/2026
Agency CHCO	Dept: DSS	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:25YR
WILLIAMS, DESMOND	001965-SYS		NURSE AIDE	16.39/H	T/N/P/F	AT	12/09/2025	01/06/2026
Agency CHCO	Dept: CCNF	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:ENTRY
WILLIAMS, BRIAN	SYS-001003	009398-SYS	SPECIAL PATROL OFFICER	50000.00/Y	T/C/P/P	AT	01/05/2026	01/06/2026
Agency CHCO	Dept: SD	Union	SINGLE RATE/PART TIME	Auth/Res: RCSC 01/06/2026			Grade:	Step:
CARTWRIGHT, ZAKIRYA	004687-SYS		RECEPTIONIST PT	16.42/H	B/N/P/D	PROB	12/09/2025	01/06/2026
Agency CHCO	Dept: CCNF	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:ENTRY
CORLETO, CHRISTIAN	030563-AUTO		CASEWORKER (HELP)	25.19/H	B/N/P/F	PROB	12/08/2025	01/06/2026
Agency CHCO	Dept: DSS	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:ENTRY
CUNNINGHAM, ABBIGAIL	001916-SYS		NURSE AIDE	18.41/H	B/N/P/F	PROB	12/03/2025	01/06/2026
Agency CHCO	Dept: CCNF	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:ENTRY
DOWNES, AMBER	030553-AUTO		SOCIAL WELFARE EXAMINER	20.68/H	B/N/P/F	PROB	12/22/2025	01/06/2026
Agency CHCO	Dept: DSS	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:ENTRY
FOSTER-MANN, FRANCES	030636-AUTO		ELIGIBILITY CLERK (HELP)	19.02/H	B/N/P/F	PROB	11/14/2025	01/06/2026
Agency CHCO	Dept: DSS	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:ENTRY
GENESIO, BRITTANY K	SYS-014495	002012-SYS	NURSE AIDE	18.41/H	B/N/P/F	PROB	12/04/2025	01/06/2026
Agency CHCO	Dept: CCNF	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:ENTRY
JOHNSON, PAMELA	002012-SYS		NURSE AIDE	18.41/H	B/N/P/F	PROB	12/03/2025	01/06/2026
Agency CHCO	Dept: CCNF	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:ENTRY
KINGSLEY, BRIANNA	002013-SYS		NURSE AIDE	18.41/H	B/N/P/F	PROB	12/03/2025	01/06/2026
Agency CHCO	Dept: CCNF	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:ENTRY
KLEM, ELIZABETH	030563-AUTO		CASEWORKER (HELP)	25.19/H	B/N/P/F	PROB	12/08/2025	01/06/2026
Agency CHCO	Dept: DSS	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:ENTRY
MARCH, SADE	002012-SYS		NURSE AIDE	18.41/H	B/N/P/F	PROB	11/30/2025	01/06/2026
Agency CHCO	Dept: CCNF	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:ENTRY
MCGRIFF, DAJERA T	SYS-020641	001965-SYS	NURSE AIDE	18.41/H	B/N/P/D	PROB	12/23/2025	01/06/2026
Agency CHCO	Dept: CCNF	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step:ENTRY

Employee Action Report

01/06/2026 to 01/06/2026

Employee Name	Emp #	Position	Title	Wage	S/C/I/T/T	Action	Action Date	Ref Date
MENDEL, CATHERINE		030563-AUTO	CASEWORKER (HELP)	25.19/H	B/N/P/F	PROB	12/08/2025	01/06/2026
Agency CHCO	Dept: DSS	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step: ENTRY
MILLER, BRANDON		007019-SYS	CLEANER	16.39/H	B/L/P/F	PROB	12/09/2025	01/06/2026
Agency CHCO	Dept: CCNF	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step: ENTRY
MYLES, TALESIA		002012-SYS	NURSE AIDE	18.41/H	B/N/P/F	PROB	11/30/2025	01/06/2026
Agency CHCO	Dept: CCNF	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step: ENTRY
ONSAGER, ALEXA		030635-AUTO	CASE AIDE (HELP)	17.66/H	B/N/P/F	PROB	11/14/2025	01/06/2026
Agency CHCO	Dept: DSS	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step: ENTRY
PALMER, MARY		004689-SYS	REGISTERED PROFESSIONAL	33.79/H	B/N/P/D	PROB	11/25/2025	01/06/2026
Agency CHCO	Dept: CCNF	Union	NEW YORK STATE NURSES	Auth/Res: RCSC 01/06/2026			Grade:	Step:
PERRY, BRIANNA		001916-SYS	NURSE AIDE	18.41/H	B/N/P/F	PROB	12/04/2025	01/06/2026
Agency CHCO	Dept: CCNF	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step: ENTRY
ROBERTS, DASHAWN		001916-SYS	NURSE AIDE	18.41/H	B/N/P/F	PROB	12/04/2025	01/06/2026
Agency CHCO	Dept: CCNF	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step: ENTRY
SKINKLE, SIENNA		002012-SYS	NURSE AIDE	18.41/H	B/N/P/F	PROB	11/30/2025	01/06/2026
Agency CHCO	Dept: CCNF	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step: ENTRY
SMITH, AJAH		001965-SYS	NURSE AIDE	18.41/H	B/N/P/D	PROB	11/25/2025	01/06/2026
Agency CHCO	Dept: CCNF	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step: ENTRY
SPENCE, SYDNEY		001916-SYS	NURSE AIDE	18.41/H	B/N/P/F	PROB	11/30/2025	01/06/2026
Agency CHCO	Dept: CCNF	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step: ENTRY
STONE, MARYAH J.		001916-SYS	NURSE AIDE	18.41/H	B/N/P/F	PROB	12/18/2025	01/06/2026
Agency CHCO	Dept: CCNF	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step: ENTRY
VASQUEZ, KRISTINA		002012-SYS	NURSE AIDE	18.41/H	B/N/P/F	PROB	12/03/2025	01/06/2026
Agency CHCO	Dept: CCNF	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step: ENTRY
WALLACE, NICOLE		004525-SYS	LAUNDRY AIDE	16.39/H	B/L/P/D	PROB	12/09/2025	01/06/2026
Agency CHCO	Dept: CCNF	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step: ENTRY
WEIGEL, RITA MARIE		030641-AUTO	CASHIER LICENSE EXAMINER	19.78/H	B/N/P/F	PROB	01/05/2026	01/06/2026
Agency CHCO	Dept: LIC	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step: ENTRY
BAKER, JASMYNE		001916-SYS	NURSE AIDE	18.41/H	B/N/P/F	RES	12/02/2025	01/06/2026
Agency CHCO	Dept: CCNF	Union	CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026			Grade:	Step: ENTRY

Employee Action Report

12/30/2025

01/06/2026 to 01/06/2026

Employee Name	Emp #	Position	Title	Wage	S/C/T/I/T	Action	Action Date	Ref Date
BLOOM, NATHAN	002497-SYS	Union SINGLE RATE	ASSISTANT DISTRICT	103065.00/Y	P/X/P/F	RES	12/31/2025	01/06/2026
Agency CHCO	Dept: DA		Auth/Res: RCSC 01/06/2026	21-398			Grade:	Step:
BORN, SAMANTHA	SYS-017208	010214-SYS	REAL PROPERTY TAX	21.65/H	P/C/P/F	RES	12/05/2025	01/06/2026
Agency CHCO	Dept: RPTAX	Union CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026				Grade:	Step:1
BRENNAN, JOSEPH C	SYS-013306	004478-SYS	LEGISLATOR	18119.00/Y	P/U/P/F	RES	12/31/2025	01/06/2026
Agency CHCO	Dept: LEG	Union ELECTED	Auth/Res: RCSC 01/06/2026				Grade:	Step:
DENKENBERGER, ANNE	003906-SYS	003906-SYS	CORRECTION OFFICER	31.10/H	P/C/P/F	RES	12/26/2025	01/06/2026
Agency CHCO	Dept: JAIL	Union CORRECTION OFFICER'S	Auth/Res: RCSC 01/06/2026	22-051			Grade:	Step:6
DEPADUA, TYLER	000369-SYS	000369-SYS	GARAGE ATTENDANT	20.96/H	B/N/P/F	RES	12/22/2025	01/06/2026
Agency CHCO	Dept: DPW	Union CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026				Grade:	Step:2
HUFFMAN, THOMAS E.	SYS-021447	030505-AUTO	CRIME ANALYST	33.65/H	B/C/P/P	RES	12/18/2025	01/06/2026
Agency CHCO	Dept: SD	Union SINGLE RATE/PART TIME	Auth/Res: RCSC 01/06/2026				Grade:	Step:
KNOLL, DEBRA	008618-SYS	008618-SYS	SECRETARY PT	22.08/H	P/N/P/P	RES	12/31/2025	01/06/2026
Agency CHCO	Dept: DA	Union CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026				Grade:	Step:2
LABEAU, JENNIFER R	004749-SYS	004749-SYS	ASSISTANT PUBLIC DEFENDER	106670.00/Y	P/X/P/F	RES	12/05/2025	01/06/2026
Agency CHCO	Dept: PUBDF	Union SINGLE RATE	Auth/Res: RCSC 01/06/2026				Grade:	Step:
PECKHAM, LIBERTY	003925-SYS	003925-SYS	CLERK	18.36/H	P/C/P/F	RES	12/15/2025	01/06/2026
Agency CHCO	Dept: DSS	Union CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026	23-520			Grade:	Step:4
WILLIAMS, DESMOND	001965-SYS	001965-SYS	NURSE AIDE	16.39/H	T/N/P/F	RES	12/18/2025	01/06/2026
Agency CHCO	Dept: CCNF	Union CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026				Grade:	Step:ENTRY
CECCE, RICHARD	000524-SYS	000524-SYS	CORRECTION OFFICER	34.06/H	B/C/P/F	RET	12/28/2025	01/06/2026
Agency CHCO	Dept: JAIL	Union CORRECTION OFFICER'S	Auth/Res: RCSC 01/06/2026				Grade:	Step:9
ELLIOTT, MARK A	SYS-020117	004338-SYS	PLUMBER	33.98/H	P/N/P/F	RET	12/30/2025	01/06/2026
Agency CHCO	Dept: B&G	Union CIVIL SERVICE EMPLOYEES	Auth/Res: RCSC 01/06/2026	19-579			Grade:	Step:5
STANTON JR, RICHARD W	SYS-005574	009354-SYS	REGISTERED PROFESSIONAL	45.17/H	P/N/P/F	RET	12/25/2025	01/06/2026
Agency CHCO	Dept: HLTH	Union NEW YORK STATE NURSES	Auth/Res: RCSC 01/06/2026				Grade:	Step:5
Total Actions							73	
Grand Total							73	

Actions Selected: A,AP,ASEAS,AT,CA,CB,DEC,ELECTED,END TEMP
A,ENDTRM,LO,NCP,PROB,PROM,PRPROM,REASSIGNED,REI,RES,RET,RETREAT,SUB,TR,VOL
DEM

January 6, 2026

ITEM NO. III

**FROM JEFFREY WALKER
SECRETARY TO THE COMMISSION**

This is to advise that I have received **Reports of Personnel Changes** for the employees of the **City of Elmira** as follows:

SEE ATTACHED

RESOLUTION:

RESOLVED, that the above action of personnel changes be received and placed on file; and be it further

RESOLVED, that the above personnel changes are hereby approved.

Personnel Actions by Reference Date
 ALL Agencies ALL Departments
 on 01/06/2026 Sorted By Agency

	<u>Name</u>	<u>Title/Position</u>	<u>Time</u>	<u>Union</u>	<u>Wage</u>	<u>Act</u>	<u>Eff. Date</u>
AGENCY: CITY OF ELMIRA							
DEPARTMENT: CITY OF ELMIRA							
xxx-xx-xxxx	ARCHAMBEAULT, CHRISTIAN M	LABORER[003741-SYS]	P		18.50/H END		12/10/2025
xxx-xx-xxxx	BEECHEY, RICHARD W.	LABORER[003768-SYS]	F		15.75/H END		12/10/2025
xxx-xx-xxxx	BLOSS, STEPHEN M.	LABORER[002092-SYS]	F		25.00/H END		11/27/2025
xxx-xx-xxxx	CAPORICCIO, ANTHONY	LABORER[001981-SYS]	F		18.50/H END		11/24/2025
xxx-xx-xxxx	GREEN, SHARON D	SCHOOL TRAFFIC OFFICER PT[002291-SYS]	P		15.50/H PROB		11/25/2025
xxx-xx-xxxx	PESESKY, GERALD J	LABORER[003655-SYS]	F		16.00/H END		12/10/2025
xxx-xx-xxxx	QUEALY, BRIAN R.	LABORER[002297-SYS]	P		15.50/H END		12/24/2025
xxx-xx-xxxx	SHERMAN, RAYMOND A	LABORER[003709-SYS]	F		16.00/H END		12/10/2025
xxx-xx-xxxx	THOMAS, ROY A	LABORER[006453-SYS]	F		18.00/H END		11/24/2025

TOTAL ACTIONS FOR CITY OF ELMIRA-9

TOTAL ACTIONS FOR CITY OF ELMIRA-9

January 6, 2026

ITEM NO. IV

**FROM JEFFREY WALKER
SECRETARY TO THE COMMISSION**

This is to advise that I have received **Reports of Personnel Changes** for the **Town of Catlin** as follows:

SEE ATTACHED

RESOLUTION:

RESOLVED, that the above action of personnel changes be received and placed on file; and be it further

RESOLVED, that the above personnel changes are hereby approved.

12/30/2025

Personnel Actions by Reference Date
ALL Agencies ALL Departments
on 01/06/2026 Sorted By Agency

Page 20

<u>Name</u>	<u>Title/Position</u>	<u>Time</u>	<u>Union</u>	<u>Wage</u>	<u>Act</u>	<u>Eff. Date</u>
AGENCY: TOWN OF CATLIN						
DEPARTMENT: TOWN OF CATLIN						
xxx-xx-xxxx JOCHEM, SAMANTHA J	CLERK TO THE TOWN JUSTICE[009132-SYS]	P		17.50/H AT		12/18/2025
xxx-xx-xxxx MCILROY, MICHELLE A	BOOKKEEPER PT[009816-SYS]	P		2700.00/Y AT		01/01/2026
xxx-xx-xxxx MCILROY, MICHELLE A	BOOKKEEPER PT[009816-SYS]	P		2700.00/Y PROB		01/06/2026

TOTAL ACTIONS FOR TOWN OF CATLIN-3

TOTAL ACTIONS FOR TOWN OF CATLIN-3

January 6, 2026

ITEM NO. V

**FROM JEFFREY WALKER
SECRETARY TO THE COMMISSION**

This is to advise that I have received **Reports of Personnel Changes** for the **Town of Elmira** as follows:

SEE ATTACHED

RESOLUTION:

RESOLVED, that the above action of personnel changes be received and placed on file; and be it further

RESOLVED, that the above personnel changes are hereby approved.

12/30/2025

Personnel Actions by Reference Date
ALL Agencies ALL Departments
on 01/06/2026 Sorted By Agency

Page 21

<u>Name</u>	<u>Title/Position</u>	<u>Time</u>	<u>Union</u>	<u>Wage</u>	<u>Act</u>	<u>Eff. Date</u>
AGENCY: TOWN OF ELMIRA						
DEPARTMENT: TOWN OF ELMIRA						
xxx-xx-xxxx FAULISI, ANTHONY J	TRAFFIC OFFICER SERGEANT(007099-SYS)	F		67932.80 A		11/04/2025

TOTAL ACTIONS FOR TOWN OF ELMIRA-1

TOTAL ACTIONS FOR TOWN OF ELMIRA-1

January 6, 2026

ITEM NO. VI

**FROM JEFFREY WALKER
SECRETARY TO THE COMMISSION**

This is to advise that I have received **Reports of Personnel Changes** for the **Town of Horseheads** as follows:

SEE ATTACHED

RESOLUTION:

RESOLVED, that the above action of personnel changes be received and placed on file; and be it further

RESOLVED, that the above personnel changes are hereby approved.

Personnel Actions by Reference Date
ALL Agencies ALL Departments
on 01/06/2026 Sorted By Agency

<u>Name</u>	<u>Title/Position</u>	<u>Time</u>	<u>Union</u>	<u>Wage</u>	<u>Act</u>	<u>Eff. Date</u>
AGENCY: TOWN OF HORSEHEADS						
DEPARTMENT: TOWN OF HORSEHEADS						
xxx-xx-xxxx	MATHIS, JOHN P					
	LABORER[007136-SYS]	F		16.00/H ASEAS		06/26/2025
xxx-xx-xxxx	MATHIS, JOHN P					
	LABORER[007136-SYS]	F		16.00/H END		07/23/2025

TOTAL ACTIONS FOR TOWN OF HORSEHEADS-2

TOTAL ACTIONS FOR TOWN OF HORSEHEADS-2

January 6, 2026

ITEM NO. VII

**FROM JEFFREY WALKER
SECRETARY TO THE COMMISSION**

This is to advise that I have received **Reports of Personnel Changes** for the **Town of Southport** as follows:

SEE ATTACHED

RESOLUTION:

RESOLVED, that the above action of personnel changes be received and placed on file; and be it further

RESOLVED, that the above personnel changes are hereby approved.

Personnel Actions by Reference Date
 ALL Agencies ALL Departments
 on 01/06/2026 Sorted By Agency

<u>Name</u>	<u>Title/Position</u>	<u>Time</u>	<u>Union</u>	<u>Wage</u>	<u>Act</u>	<u>Eff. Date</u>
AGENCY: TOWN OF SOUTHPORT						
DEPARTMENT: TOWN OF SOUTHPORT						
xxx-xx-xxxx BORN, SAMANTHA R	DEPUTY TOWN CLERK[001727-SYS]	F		45000.00	PROB	12/08/2025
xxx-xx-xxxx DICKINSON, MICHAEL	LABORER[002741-SYS]	P		16.50/H	END	12/08/2025
xxx-xx-xxxx LOHRKE, BRIAN W	LABORER[002494-SYS]	P		16.75/H	END	10/10/2025
xxx-xx-xxxx NAROSKY, RAYMOND	LABORER[002493-SYS]	P		18.25/H	END	12/08/2025
xxx-xx-xxxx SCOTT, JEFFREY R	LABORER[002743-SYS]	F		16.50/H	END	10/29/2025
xxx-xx-xxxx SEELYE, RICHARD	LABORER[002742-SYS]	P		20.00/H	END	10/10/2025
xxx-xx-xxxx WOOD, MICHAEL	LABORER[002491-SYS]	P		18.80/H	END	10/10/2025
xxx-xx-xxxx YOUNG, JENNIFER L	DEPUTY TOWN CLERK[001728-SYS]	F		42000.00	RES	12/19/2025

TOTAL ACTIONS FOR TOWN OF SOUTHPORT-8

TOTAL ACTIONS FOR TOWN OF SOUTHPORT-8

January 6, 2026

Item No. VIII

**FROM JEFFREY WALKER
SECRETARY TO THE COMMISSION**

This is to advise that I have received Reports of Personnel Change for the **ELMIRA CITY SCHOOL DISTRICT** as follows:

SEE ATTACHED

RESOLUTION:

RESOLVED, that the personnel changes are hereby received and placed on file; and be it further

RESOLVED, that the above personnel changes are hereby approved.

Personnel Actions by Reference Date
 ALL Agencies ALL Departments
 on 01/06/2026 Sorted By Agency

<u>Name</u>	<u>Title/Position</u>	<u>Time</u>	<u>Union</u>	<u>Wage</u>	<u>Act</u>	<u>Eff. Date</u>
AGENCY: ELMIRA CITY SCHOOLS						
DEPARTMENT: ELMIRA CITY SC DIST						
xxx-xx-xxxx ALEJANDRO, ADRIYAN-JAE	TEACHER AIDE[001206-SYS]	F		0.00/H RES		12/19/2025
xxx-xx-xxxx ANDREWS, PAIGE M	TEACHER AIDE[001111-SYS]	P		0.00/H PROB		12/18/2025
xxx-xx-xxxx BAILEY, CALVIN A	TEACHER AIDE[001206-SYS]	F		0.00/H PROB		01/05/2026
xxx-xx-xxxx BALASH, ALLYSON M	TEACHER AIDE[001206-SYS]	P		16.00/H SUB		12/18/2025
xxx-xx-xxxx BELLGRAPH, JOSEPH P	BUS ATTENDANT[001941-SYS]	P		11655.00 PROB		12/16/2025
xxx-xx-xxxx BELLGRAPH, JOSEPH P	BUS DRIVER TRAINEE[009236-SYS]	P		16.00/H SUB		12/16/2025
xxx-xx-xxxx BENSON, STEPHANIE	TEACHER AIDE[001111-SYS]	P		16.00/H SUB		12/01/2025
xxx-xx-xxxx BOLES, TAMYA C	TEACHER AIDE[001206-SYS]	F		15553.30 RES		12/12/2025
xxx-xx-xxxx BOURGEIOS, ELISABETH M	FOOD SERVICE HELPER[003891-SYS]	P		13320.00 A		01/13/2026
xxx-xx-xxxx BUTTS, JESSICA J	TEACHER AIDE[001206-SYS]	P		12610.00 RES		12/26/2025
xxx-xx-xxxx BUTTS, THOMAS C	CUSTODIAL LABORER[005411-SYS]	F		33280.00 A		01/20/2026
xxx-xx-xxxx CAFORIO, RICHARD K	HEAD CUSTODIAN[005471-SYS]	F		46654.00 AP		01/05/2026
xxx-xx-xxxx CLEARWATER, PATRICK M	CUSTODIAL LABORER[002379-SYS]	P		16.00/H SUB		11/21/2025
xxx-xx-xxxx DAVIS, SABRINA L	FOOD SERVICE HELPER[003372-SYS]	P		16.00/H AT		11/21/2025
xxx-xx-xxxx DICKINSON, MICHAEL	CUSTODIAL LABORER[003508-SYS]	F		33280.00 PROB		11/20/2025
xxx-xx-xxxx DOLLARD, DEANNE M	COOK MANAGER[002521-SYS]	P		18.00/H SUB		01/01/2026
xxx-xx-xxxx DUNN, GABRIEL C	CUSTODIAL LABORER[007159-SYS]	F		34590.40 A		12/09/2025
xxx-xx-xxxx FITZWATER, JAIMY R	COOK MANAGER[001196-SYS]	P		21645.00 PROB		01/05/2026
xxx-xx-xxxx FOLCKEMER, JOYCE A	FOOD SERVICE HELPER[002971-SYS]	F		11840.00 PROB		12/15/2025
xxx-xx-xxxx FRANK, COURTNEY A	TEACHER AIDE[000002-SYS]	F		20305.35 A		01/09/2026

Personnel Actions by Reference Date
 ALL Agencies ALL Departments
 on 01/06/2026 Sorted By Agency

	<u>Name</u>	<u>Title/Position</u>	<u>Time</u>	<u>Union</u>	<u>Wage</u>	<u>Act</u>	<u>Eff. Date</u>
xxx-xx-xxxx	GILE, MELINDA A	TEACHER AIDE[001206-SYS]	D		16.00/H	SUB	01/05/2026
xxx-xx-xxxx	HERAGHTY, MAURA M	FOOD SERVICE HELPER[002254-SYS]	P		9216.00/Y	RES	12/05/2025
xxx-xx-xxxx	HERAGHTY, MAURA M	FOOD SERVICE HELPER[002254-SYS]	P		8325.00/Y	SUB	12/05/2025
xxx-xx-xxxx	HICKS, ASHLEY S	TEACHER AIDE[001111-SYS]	F		18664.15	A	01/06/2026
xxx-xx-xxxx	HOWE, BRITTANY N	TEACHER AIDE[001206-SYS]	P		0.00/H	SUB	12/18/2025
xxx-xx-xxxx	JONES, SUSAN J	FOOD SERVICE HELPER[003892-SYS]	P		16.00/H	SUB	11/21/2025
xxx-xx-xxxx	KELLOGG, REBEKAH L	TEACHER AIDE[000002-SYS]	F		23690.45	RES	12/26/2025
xxx-xx-xxxx	KELLOGG, REBEKAH L	CUSTODIAL LABORER[005371-SYS]	F		32240.00	PROB	12/28/2025
xxx-xx-xxxx	LUTZ, GWENDOLYNN A	BUS ATTENDANT[002947-SYS]	F		11655.00	PROB	12/15/2025
xxx-xx-xxxx	MCINERNY, MARGARET H	TEACHER AIDE[001206-SYS]	F		0.00/H	PROB	01/05/2026
xxx-xx-xxxx	MOORE, MARGARET M	TEACHER AIDE[001206-SYS]	P		16.00/H	SUB	01/05/2026
xxx-xx-xxxx	MURPHY, ALYSSA M	LIFEGUARD PT[002096-SYS]	D		0.00/H	AT	12/22/2025
xxx-xx-xxxx	NEBER, AMELIA R	TEACHER AIDE[001206-SYS]	D		16.00/H	SUB	01/05/2026
xxx-xx-xxxx	NEBER, SARAH A	TEACHER AIDE[000002-SYS]	F		15553.30	A	01/06/2026
xxx-xx-xxxx	NOLL, DELLA M	TEACHER AIDE[001206-SYS]	P		16.00/H	SUB	12/18/2025
xxx-xx-xxxx	PERRY, SABRINA-ALEX J	TEACHER AIDE[001206-SYS]	P		16.00/H	PROB	12/18/2025
xxx-xx-xxxx	PUENTE, LUZ Y	FOOD SERVICE HELPER[002639-SYS]	P		16.00/H	SUB	11/19/2025
xxx-xx-xxxx	RAINEY-DAVIS, LYNNIA J	TEACHER AIDE[001206-SYS]	P		0.00/H	PROB	12/15/2025
xxx-xx-xxxx	REDNER, JULIA A	TEACHER AIDE[000002-SYS]	F		15553.30	A	01/06/2026
xxx-xx-xxxx	REESE, HEATHER M	TEACHER AIDE[001207-SYS]	D		0.00/Y	SUB	01/06/2026
xxx-xx-xxxx	RICHARDS, KIANNA H	FOOD SERVICE HELPER[003538-SYS]	P		11840.00	PROB	12/01/2025

Personnel Actions by Reference Date
ALL Agencies ALL Departments
on 01/06/2026 Sorted By Agency

	<u>Name</u>	<u>Title/Position</u>	<u>Time</u>	<u>Union</u>	<u>Wage</u>	<u>Act</u>	<u>Eff. Date</u>
xxx-xx-xxxx	ROBINSON, BREANNA C	CUSTODIAL LABORER[005378-SYS]	P		16.00/H	SUB	11/21/2025
xxx-xx-xxxx	WATTS, FANNIE M	FOOD SERVICE HELPER[003246-SYS]	P		16.00/H	SUB	11/21/2025
xxx-xx-xxxx	WIDA, KRISTEN A	TEACHER AIDE[001206-SYS]	F		0.00/H	PROB	12/08/2025
xxx-xx-xxxx	WILCOX, AMBER M	TEACHER AIDE[001206-SYS]	P		0.00/H	PROB	12/18/2025

TOTAL ACTIONS FOR ELMIRA CITY SC DIST-45

TOTAL ACTIONS FOR ELMIRA CITY SCHOOLS-45

January 6, 2026

Item No.

IX

**FROM JEFFREY WALKER
SECRETARY TO THE COMMISSION**

This is to advise that I have received Reports of Personnel Change for the **ELMIRA HEIGHTS
CENTRAL SCHOOL DISTRICT** as follows:

SEE ATTACHED

RESOLUTION:

RESOLVED, that the personnel changes are hereby received and placed on file; and be it further

RESOLVED, that the above personnel changes are hereby approved.

12/30/2025

Personnel Actions by Reference Date
ALL Agencies ALL Departments
on 01/06/2026 Sorted By Agency

Page 14

<u>Name</u>	<u>Title/Position</u>	<u>Time</u>	<u>Union</u>	<u>Wage</u>	<u>Act</u>	<u>Eff. Date</u>
AGENCY: ELMIRA HEIGHTS CSD						
DEPARTMENT: ELMIRA HEIGHTS CSD						
xxx-xx-xxxx GILL, MADELINE	TEACHER AIDE[001259-SYS]	P		16.02/H SUB		12/04/2025

TOTAL ACTIONS FOR ELMIRA HEIGHTS CSD-1

TOTAL ACTIONS FOR ELMIRA HEIGHTS CSD-1

January 6, 2026

Item No. X

**FROM JEFFREY WALKER
SECRETARY TO THE COMMISSION**

This is to advise that I have received Reports of Personnel Change for the **HORSEHEADS CENTRAL SCHOOL DISTRICT** as follows:

SEE ATTACHED

RESOLUTION:

RESOLVED, that the above action of personnel changes be received and placed on file; and be it further

RESOLVED, that the above personnel changes are hereby approved.

Personnel Actions by Reference Date
 ALL Agencies ALL Departments
 on 01/06/2026 Sorted By Agency

	<u>Name</u>	<u>Title/Position</u>	<u>Time</u>	<u>Union</u>	<u>Wage</u>	<u>Act</u>	<u>Eff. Date</u>
	AGENCY: HORSEHEADS CSD						
	DEPARTMENT: HORSEHEADS SCHOOLS						
xxx-xx-xxxx	ALLEN, LANDON	LABORER[003313-SYS]	P		16.54/H END		08/29/2025
xxx-xx-xxxx	ANDERSON, RYAN	LABORER[003486-SYS]	P		16.54/H END		08/20/2025
xxx-xx-xxxx	ARMS, LASHONDA R	LABORER[003578-SYS]	F		16.54/H END		08/15/2025
xxx-xx-xxxx	BARNEY JR, PETER C	BUS DRIVER TRAINEE[005986-SYS]	P		15.50/H AT		02/24/2025
xxx-xx-xxxx	BARNEY JR, PETER C	BUS DRIVER[001326-SYS]	F		24.57/H PROB		12/08/2025
xxx-xx-xxxx	BATHRICK, KELSEY S	SENIOR CLERK/TYPIST (HELP)[030640-AUTO]	F		17.68/H PROB		12/01/2025
xxx-xx-xxxx	BENNETT, JACOB	LABORER[003575-SYS]	P		16.54/H END		08/15/2025
xxx-xx-xxxx	BRENEN-BUSECK, SAMUEL	LABORER[003628-SYS]	F		16.54/H END		07/31/2025
xxx-xx-xxxx	BRYAN, WAYNE D	BUS DRIVER TRAINEE[005986-SYS]	P		16.00/H AT		10/06/2025
xxx-xx-xxxx	BRYAN, WAYNE D	BUS DRIVER[001943-SYS]	F		24.57/H PROB		12/15/2025
xxx-xx-xxxx	BURDICK, GARY L	CLEANER[003209-SYS]	F		16.54/H PROB		12/08/2025
xxx-xx-xxxx	BUTLER, THERESA L.	LABORER[003648-SYS]	P		16.54/H END		08/22/2025
xxx-xx-xxxx	CARRO, MIA	LIFEGUARD PT[006960-SYS]	P		16.00/H END		07/01/2025
xxx-xx-xxxx	CHAPMAN, VICTORIA L	LABORER[003651-SYS]	F		16.54/H END		08/15/2025
xxx-xx-xxxx	CLARK-RIPLEY, REYMAN A	LABORER[003704-SYS]	P		16.54/H END		08/31/2025
xxx-xx-xxxx	COBB, BLAKE	LABORER[003707-SYS]	P		16.54/H END		08/15/2025
xxx-xx-xxxx	COWEN, CECILIA	LIFEGUARD PT[002989-SYS]	P		16.00/H END		07/01/2025
xxx-xx-xxxx	DUBUQUE, KRISLYNN E	LIFEGUARD PT[006963-SYS]	P		16.00/H END		07/01/2025
xxx-xx-xxxx	DURR, MARNEY E	LIFEGUARD PT[007190-SYS]	P		16.00/H END		07/01/2025
xxx-xx-xxxx	EDWARDS, AMBER	LIFEGUARD PT[006962-SYS]	P		16.00/H END		07/01/2025

Personnel Actions by Reference Date
 ALL Agencies ALL Departments
 on 01/06/2026 Sorted By Agency

	<u>Name</u>	<u>Title/Position</u>	<u>Time</u>	<u>Union</u>	<u>Wage</u>	<u>Act</u>	<u>Eff. Date</u>
xxx-xx-xxxx	FLINT, JOAN W	LABORER[003708-SYS]	P		16.54/H	END	08/29/2025
xxx-xx-xxxx	FROST, CHRISTY L	SENIOR CLERK/TYPIST[003577-SYS]	F		37635.00	RES	01/05/2026
xxx-xx-xxxx	GAVIN, OLIVIA M	LIFEGUARD PT[006962-SYS]	P		16.00/H	END	07/01/2025
xxx-xx-xxxx	GROVER, MACKENZIE Z	LIFEGUARD PT[006962-SYS]	P		16.00/H	END	07/01/2025
xxx-xx-xxxx	HARRINGTON, RENE A	LABORER[003706-SYS]	P		16.54/H	END	08/15/2025
xxx-xx-xxxx	HARTMAN, MARGARET	LIFEGUARD PT[006961-SYS]	P		16.00/H	END	07/01/2025
xxx-xx-xxxx	HEADLEY, CHRISTIAN	LABORER[003469-SYS]	P		16.54/H	END	08/25/2025
xxx-xx-xxxx	HOLLINGSWORTH, KAREN M	BUS DRIVER TRAINEE[005986-SYS]	P		16.00/H	AT	09/22/2025
xxx-xx-xxxx	HOLLINGSWORTH, KAREN M	BUS DRIVER[001326-SYS]	F		24.57/H	PROB	12/22/2025
xxx-xx-xxxx	JANESKI, GABRIELLE M	LIFEGUARD PT[006961-SYS]	P		16.00/H	END	07/01/2025
xxx-xx-xxxx	JANSEN, MARY BETH	SENIOR CLERK/TYPIST[008059-SYS]	F		17.68/H	PROB	12/19/2025
xxx-xx-xxxx	JAYNES, MATTHEW D	LABORER[003759-SYS]	P		16.54/Y	END	08/15/2025
xxx-xx-xxxx	KANE, LIAM F	LIFEGUARD PT[006958-SYS]	P		16.00/H	END	07/01/2025
xxx-xx-xxxx	KISER, ETHAN	LABORER[004034-SYS]	P		16.54/H	END	08/15/2025
xxx-xx-xxxx	KNOWLTON, AVA L	LIFEGUARD PT[006962-SYS]	P		16.00/H	END	07/01/2025
xxx-xx-xxxx	LEE, CHERYL A	LABORER[003760-SYS]	P		16.54/H	END	08/28/2025
xxx-xx-xxxx	LENHARDT, HAYDEN	LABORER[003761-SYS]	P		16.54/H	END	08/15/2025
xxx-xx-xxxx	LESE, ZACHARY	LABORER[003305-SYS]	P		16.54/H	END	08/15/2025
xxx-xx-xxxx	LEVANTOVICH, ELISE P	LIFEGUARD PT[006953-SYS]	P		16.00/H	END	07/01/2025
xxx-xx-xxxx	LOUCKS, SETH C	LIFEGUARD PT[006961-SYS]	P		16.00/H	END	07/01/2025
xxx-xx-xxxx	LOWE, ANNA	LIFEGUARD PT[006956-SYS]	P		16.00/H	END	07/01/2025

Personnel Actions by Reference Date
 ALL Agencies ALL Departments
 on 01/06/2026 Sorted By Agency

	<u>Name</u>	<u>Title/Position</u>	<u>Time</u>	<u>Union</u>	<u>Wage</u>	<u>Act</u>	<u>Eff. Date</u>
xxx-xx-xxxx	LOWE, SIBBY M	LIFEGUARD PT[006953-SYS]	P		16.00/H	END	07/01/2025
xxx-xx-xxxx	MALIK, MUNAZAH R	FOOD SERVICE HELPER[006102-SYS]	P		22059.00	RET	01/08/2026
xxx-xx-xxxx	MARTIN JR, CHRISTOPHER	LABORER[004035-SYS]	F		16.08/H	END	07/09/2025
xxx-xx-xxxx	MASTRANTONIO, JOSEPH	LABORER[004132-SYS]	F		16.54/H	END	08/12/2025
xxx-xx-xxxx	MATHEWS, SHAWNA	LABORER[004036-SYS]	P		16.54/H	END	08/07/2025
xxx-xx-xxxx	MAWHIR, CULLEN	LABORER[004029-SYS]	P		16.54/H	END	08/15/2025
xxx-xx-xxxx	MAYOTTE, JACQUELINE M	LIFEGUARD PT[006961-SYS]	P		16.00/H	END	07/01/2025
xxx-xx-xxxx	MCATEE, REYES	LABORER[003765-SYS]	P		16.54/H	END	08/26/2025
xxx-xx-xxxx	MCCARTHY, KEENAN J	LIFEGUARD PT[002989-SYS]	P		16.00/H	AT	12/19/2025
xxx-xx-xxxx	MCKINNEY, LAURIE	SCHOOL MONITOR[003006-SYS]	P		16.69/H	RES	11/24/2025
xxx-xx-xxxx	MOSHER, LUCAS	LABORER[004037-SYS]	P		16.54/H	END	08/15/2025
xxx-xx-xxxx	NORDIN, JADE	LABORER[004130-SYS]	P		16.54/H	END	08/08/2025
xxx-xx-xxxx	OWEN, COLETON	LABORER[004131-SYS]	P		16.54/H	END	08/15/2025
xxx-xx-xxxx	PARKER, KAYSON	LABORER[005901-SYS]	P		16.54/H	END	07/09/2025
xxx-xx-xxxx	PATEL, AVI P	LIFEGUARD PT[007046-SYS]	P		16.00/H	END	07/01/2025
xxx-xx-xxxx	PIPER, ZACHARY	LABORER[005903-SYS]	P		16.54/H	END	08/15/2025
xxx-xx-xxxx	POTTER, SUSAN D	LABORER[005904-SYS]	P		16.54/H	END	08/19/2025
xxx-xx-xxxx	SCHERER, CAROLE A	LABORER[005906-SYS]	P		16.54/H	END	08/15/2025
xxx-xx-xxxx	SHEEHAN, JORDAN	LIFEGUARD PT[006956-SYS]	P		16.00/H	END	07/01/2025
xxx-xx-xxxx	SHELHAMER, LINDA L	BUS DRIVER[006022-SYS]	P		25771.60	RET	06/30/2025
xxx-xx-xxxx	SHELHAMER, LINDA L	SCHOOL MONITOR[003016-SYS]	P		14047.00	RET	06/30/2025

Personnel Actions by Reference Date
 ALL Agencies ALL Departments
 on 01/06/2026 Sorted By Agency

	<u>Name</u>	<u>Title/Position</u>	<u>Time</u>	<u>Union</u>	<u>Wage</u>	<u>Act</u>	<u>Eff. Date</u>
xxx-xx-xxxx	SHERWOOD, MARIE N	LABORER[005907-SYS]	P		16.54/H	END	08/15/2025
xxx-xx-xxxx	SHUTTS, VICTORIA M.	LABORER[005905-SYS]	P		16.54/H	END	08/29/2025
xxx-xx-xxxx	SLAVEN, ANDREW	LABORER[005908-SYS]	P		16.54/H	END	08/29/2025
xxx-xx-xxxx	SMITH, KAREN	LABORER[005911-SYS]	P		16.54/Y	END	08/28/2025
xxx-xx-xxxx	SOPER, MARSHA L	LABORER[005909-SYS]	P		16.54/H	END	07/30/2025
xxx-xx-xxxx	STORCH, JESSE	LABORER[005912-SYS]	P		16.54/H	END	08/15/2025
xxx-xx-xxxx	TALADA, VICTORIA M	LABORER[005910-SYS]	P		16.54/H	END	07/18/2025
xxx-xx-xxxx	TENEYCK, KADEN T	LIFEGUARD PT[002989-SYS]	P		16.00/H	END	07/01/2025
xxx-xx-xxxx	TERPOLILLI, ALEXANDRIA	LABORER[005913-SYS]	P		16.54/H	END	08/08/2025
xxx-xx-xxxx	TERPOLILLI, DEBRA A.	LABORER[005914-SYS]	P		16.54/H	END	08/15/2025
xxx-xx-xxxx	TOMPKINS, OLIVIA	LABORER[005916-SYS]	P		16.54/H	END	08/22/2025
xxx-xx-xxxx	VANNESS, ANGELICA	LABORER[005915-SYS]	P		16.54/H	END	08/22/2025
xxx-xx-xxxx	WEED, CHLOE	LIFEGUARD PT[006958-SYS]	P		16.00/H	END	07/01/2025
xxx-xx-xxxx	WIEHE, JENNIFER	LABORER[006521-SYS]	P		16.54/H	END	08/14/2025
xxx-xx-xxxx	WOODWORTH, BRADEN	LABORER[010363-SYS]	F		16.54/H	END	08/01/2025

TOTAL ACTIONS FOR HORSEHEADS SCHOOLS-77

TOTAL ACTIONS FOR HORSEHEADS CSD-77

January 6, 2026

Item No. XI

**FROM JEFFREY WALKER
SECRETARY TO THE COMMISSION**

This is to advise that I have received Reports of Personnel Change for the **SPENCER VAN-ETTEN
CENTRAL SCHOOL DISTRICT** as follows:

SEE ATTACHED

RESOLUTION:

RESOLVED, that the personnel changes are hereby received and placed on file; and be it further

RESOLVED, that the above personnel changes are hereby approved.

<u>Name</u>	<u>Title/Position</u>	<u>Time</u>	<u>Union</u>	<u>Wage</u>	<u>Act</u>	<u>Eff. Date</u>
AGENCY: SPENCER VE SCH DIST						
DEPARTMENT: SPENCER VE SCH DIST						
xxx-xx-xxxx ALEXANDER, MELINDA	FOOD SERVICE HELPER[002769-SYS]	F		15.50/H RES		12/05/2025
xxx-xx-xxxx BRADY, JOHN W	CLEANER[003729-SYS]	P		15.50/H END		08/06/2025
xxx-xx-xxxx DOWD, LESTAT L	CLEANER[003440-SYS]	P		14.20/H RES		06/10/2025
xxx-xx-xxxx FOOTE, WANDA	REGISTERED PROFESSIONAL NURSE[003420-SYS]	P		25.00/H SUB		11/18/2024
xxx-xx-xxxx FRISBIE, MAHLON L	CLEANER[003449-SYS]	P		15.50/H DEC		10/05/2025
xxx-xx-xxxx LONGO, HEATHER	CLERK[008660-SYS]	P		15.50/H SUB		10/10/2024
xxx-xx-xxxx MACK, KATHY M	BUS DRIVER[001407-SYS]	P		21.79/H RET		01/16/2026
xxx-xx-xxxx MANWARING, ELI J.G.	SCHOOL BUS MONITOR[008883-SYS]	P		17.80/H RES		01/09/2026
xxx-xx-xxxx MANWARING, ELI J.G.	SCHOOL BUS MONITOR[008883-SYS]	P		16.00/H SUB		01/12/2026
xxx-xx-xxxx MANWARING, JACKIE B	SCHOOL MONITOR[002838-SYS]	P		16.80/H A		11/18/2025
xxx-xx-xxxx SHENINGER, DANIEL A	TEACHER AIDE[004976-SYS]	P		7.80/H END		12/31/2004
xxx-xx-xxxx STONE, MELISSA	SENIOR CLERK (HELP)[030604-AUTO]	F		18.06/H A		01/03/2026
xxx-xx-xxxx STONE, TRACY	CLEANER[001437-SYS]	P		15.50/H SUB		09/03/2025
xxx-xx-xxxx TALADA, ELIZABETH	CLEANER[005762-SYS]	P		15.50/H END		06/30/2025
xxx-xx-xxxx THAYER, MARIA	BUS DRIVER[002747-SYS]	P		16.50/H END		06/30/2025
xxx-xx-xxxx WRIGHT, MALLORY	SCHOOL MONITOR[009153-SYS]	P		15.50/H RES		06/10/2025

TOTAL ACTIONS FOR SPENCER VE SCH DIST-16

TOTAL ACTIONS FOR SPENCER VE SCH DIST-16

January 6, 2026

ITEM NO.

XII

**FROM JEFFREY WALKER
SECRETARY TO THE COMMISSION**

This is to advise that I have received **Reports of Personnel Changes** for the **Chemung County Library District** as follows:

SEE ATTACHED

RESOLUTION:

RESOLVED, that the above action of personnel changes be received and placed on file; and be it further

RESOLVED, that the above personnel changes are hereby approved.

12/30/2025

Personnel Actions by Reference Date
ALL Agencies ALL Departments
on 01/06/2026 Sorted By Agency

Page 9

<u>Name</u>	<u>Title/Position</u>	<u>Time</u>	<u>Union</u>	<u>Wage</u>	<u>Act</u>	<u>Eff. Date</u>
AGENCY: CHEMUNG COUNTY LIBRARY DISTRICT						
DEPARTMENT: CHEMUNG COUNTY LIBRARY DIST						
xxx-xx-xxxx FRUITT, TAMMIE L	LIBRARY CLERK[007040-SYS]	F		16.27/H A		02/04/2025

TOTAL ACTIONS FOR CHEMUNG COUNTY LIBRARY DIST-1

TOTAL ACTIONS FOR CHEMUNG COUNTY LIBRARY DISTRICT-1

January 6, 2026

Item No. XIII

**FROM JEFFREY WALKER
SECRETARY TO THE COMMISSION**

This is to advise that I have received Reports of Personnel Change for the **GST BOCES DISTRICT** as follows:

SEE ATTACHED

RESOLUTION:

RESOLVED, that the personnel changes are hereby received and placed on file; and be it further

RESOLVED, that the above personnel changes are hereby approved.

Personnel Actions by Reference Date
 ALL Agencies ALL Departments
 on 01/06/2026 Sorted By Agency

<u>Name</u>	<u>Title/Position</u>	<u>Time</u>	<u>Union</u>	<u>Wage</u>	<u>Act</u>	<u>Eff. Date</u>
AGENCY: BOCES - GST						
DEPARTMENT: BOCES - GST						
xxx-xx-xxxx BANIK, BRAYDEN B	STUDENT AIDE[007558-SYS]	P		15.50/H AT		10/24/2025
xxx-xx-xxxx BARCOMB, BRENDA S	PROGRAM ASSISTANT[007437-SYS]	P		30.00/H END		12/30/2025
xxx-xx-xxxx CAVINESS, ANTHONY J.	SENIOR COMPUTER PROGRAMMER/ANALYST[008342-SYS]	F		57000.00 PROB		11/04/2025
xxx-xx-xxxx DRIESBAUGH, WARREN	CLEANER[007376-SYS]	F		15.50/H PROB		11/19/2025
xxx-xx-xxxx FOLEY, ANGELA A.	SENIOR COMPUTER PROGRAMMER/ANALYST[008635-SYS]	F		58000.00 PROB		11/04/2025
xxx-xx-xxxx GANG, DAVID M	NETWORK TECHNOLOGY SPECIALIST[007380-SYS]	F		35778.60 RES		02/06/2026
xxx-xx-xxxx GIARRUSSO-KRABACHER, NEONA	TEACHER AIDE[007272-SYS]	F		18315.00 A		12/17/2025
xxx-xx-xxxx GRAHAM, LEEVI W	STUDENT AIDE[007559-SYS]	P		15.50/H AT		10/27/2025
xxx-xx-xxxx HOMOLKA, SALLY A	PHYSICAL THERAPIST[008414-SYS]	F		73404.00 PROB		10/07/2025
xxx-xx-xxxx HORTON, ANN	NETWORK TECHNOLOGY SPECIALIST[007310-SYS]	F		33658.56 A		12/26/2025
xxx-xx-xxxx HURD, JACKI	PAYROLL SPECIALIST[030503-AUTO]	F		44533.13 A		12/02/2025
xxx-xx-xxxx KANE, SUSAN	SCHOOL HELP DESK CLERK[007812-SYS]	F		38.39/H END		10/30/2025
xxx-xx-xxxx KELLOGG-CHILSON, NATHAN	TEACHER AIDE[007214-SYS]	F		17205.00 PROB		11/10/2025
xxx-xx-xxxx MILLER, ANGELA	PRINCIPAL ACCOUNT CLERK[030495-AUTO]	F		53244.00 AP		11/17/2025
xxx-xx-xxxx MOORE, ALEXUS	TEACHER AIDE[007240-SYS]	F		18315.00 A		12/12/2025
xxx-xx-xxxx NAROSKY, SHEENA	TEACHER AIDE[007219-SYS]	F		15.50/H RES		09/10/2025
xxx-xx-xxxx RINWALSKE, ANDREW S	SENIOR COMPUTER PROGRAMMER/ANALYST[007311-SYS]	F		57000.00 PROB		11/04/2025
xxx-xx-xxxx ROBERTS, SHAUNA L	OCCUPATIONAL THERAPIST[008400-SYS]	F		54567.00 PROB		11/04/2025
xxx-xx-xxxx SWEENEY, CADEN C	STUDENT AIDE[007561-SYS]	P		15.50/H AT		10/21/2025

12/30/2025

Personnel Actions by Reference Date
ALL Agencies ALL Departments
on 01/06/2026 Sorted By Agency

	<u>Name</u>	<u>Title/Position</u>	<u>Tme</u>	<u>Union</u>	<u>Wage</u>	<u>Act</u>	<u>Eff. Date</u>
xxx-xx-xxxx	TALVI, AMANDA	TEACHER AIDE[007375-SYS]	F		18315.00	A	01/08/2026
xxx-xx-xxxx	TYLER, SUSAN	OPERATIONS COMMUNICATION SPECIALIST[007286-SYS]	F		30.00/H	AT	10/29/2025
xxx-xx-xxxx	TYLER, SUSAN	OPERATIONS COMMUNICATION SPECIALIST[007286-SYS]	F		30.00/H	END	01/29/2026
xxx-xx-xxxx	WATKINS, LEAH	TEACHER AIDE[007219-SYS]	F		17205.00	PROB	10/20/2025
xxx-xx-xxxx	WOODARD, WILLIAM	HEALTH & SAFETY COMPLIANCE SPECIALIST[009286-SYS]	F		61360.00	A	11/24/2025
xxx-xx-xxxx	WOODWORTH, CADENCE	TEACHER AIDE[007289-SYS]	P		19841.25	A	12/17/2025

TOTAL ACTIONS FOR BOCES - GST-25

TOTAL ACTIONS FOR BOCES - GST-25

January 6, 2026

ITEM NO. XIV

**FROM JEFFREY WALKER
SECRETARY TO THE COMMISSION**

This is to advise that I have received **Reports of Personnel Changes** for the employees of the **Woodlawn Cemetery Commission** as follows:

SEE ATTACHED

RESOLUTION:

RESOLVED, that the above action of personnel changes be received and placed on file; and be it further

RESOLVED, that the above personnel changes are hereby approved.

12/30/2025

Personnel Actions by Reference Date
ALL Agencies ALL Departments
on 01/06/2026 Sorted By Agency

Page 3

<u>Name</u>	<u>Title/Position</u>	<u>Time</u>	<u>Union</u>	<u>Wage</u>	<u>Act</u>	<u>Eff. Date</u>
AGENCY: CEMETERY COMMISSION						
DEPARTMENT: CEMETERY COMMISSION						
xxx-xx-xxxx STANSFIELD, GREG S	LABORER[006450-SYS]	F		15.50/H END		11/27/2025

TOTAL ACTIONS FOR CEMETERY COMMISSION-1

TOTAL ACTIONS FOR CEMETERY COMMISSION-1

January 6, 2026

ITEM NO. XV

**FROM JEFFREY WALKER
SECRETARY TO THE COMMISSION**

This is to advise that I have received examination results indicating the candidates who have successfully completed the following examination(s) and recommend that the resulting eligible list(s) be in effect until the close of business on the following day(s):

<u>TITLE</u>	<u>EL #</u>	<u># ON LIST</u>	<u>ESTAB.</u>	<u>EXPIRE</u>
Correction Officer	60047590	9	01/06/2026	01/06/2027

I respectfully request that an eligible list for the examination(s) listed above be established for the duration listed above.

RESOLUTION:

RESOLVED, that the communication from Jaida Briggs indicating the receipt of the results of candidates who took the examination(s) listed above, be received and placed on file; and be it further

RESOLVED, that the candidates who have taken the above examination(s) and have successfully met the requirements be placed on an eligible list to expire on the recommended day as listed above.

January 6, 2026

ITEM NO. XVI

**FROM JEFFREY WALKER
SECRETARY TO THE COMMISSION**

This is to advise that a **REINSTATEMENT REQUEST** was made by Chemung County Sheriff William Schrom to reinstate Brian J. Williams to the title of Special Patrol Officer. Mr. Williams was permanently appointed to the title of Police Officer in the City of Elmira Police Department on 4/4/2003 and retired as a permanent Police Officer in the City of Elmira Police Department on 1/5/2026. Section 209-v of General Municipal Law authorizes the reemployment of former members of police or sheriff's departments, or retired former correction, parole or probation officers to serve as Special Patrol Officers. A retiree who had permanent competitive class status in one of the occupations mentioned may be reinstated to a Special Patrol Officer position without further examination.

All the rules have been met with regards to the reinstatement procedure. There are no preferred eligible lists or binding promotional lists for this title, Mr. Williams possesses the knowledge and skill to serve in the title of Special Patrol Officer and it is felt that his reinstatement is for the good of the service.

I, therefore, respectfully request that the Regional Commission approve the reinstatement of Brian J. Williams to the title of Special Patrol Officer in the Chemung County Sheriff's Office. Act on Resolution to adjourn.

RESOLUTION

RESOLVED, that the request to reinstate Brian J. Williams to the title of Special Patrol Officer in the Chemung County Sheriff's Office is hereby received and placed on file; and be it further

RESOLVED, that the above reinstatement of Brian J. Williams to the title of Special Patrol Officer in the Chemung County Sheriff's Office is granted.




SHERIFF OF CHEMUNG COUNTY
203 William Street
P.O. Box 588
Elmira, New York 14902-0588
Administrative Office: (607) 737-2987 Fax: (607) 737-2930



WILLIAM A. SCHROM
Sheriff

DOUGLAS W. HOUPER
Undersheriff

TO : Chairman G. Thomas Tranter
FROM: Sheriff William A. Schrom 
DATE : 12/23/24
RE : Reinstatement

At this time, I am respectfully requesting that the County of Chemung/City of Elmira Civil Service Commission reinstate Retired Elmira Police Department Officer Brian J. Williams to the rank of Special Patrol Officer at the Chemung County Sheriff's Office.

Mr. Williams has permanently served in the position of Police Officer with Elmira Police Department from 2003 until present. Mr. Williams was also employed by the Chemung County Sheriff's Office as a Correction Officer at the Chemung County Jail from 1997 until 2003. Mr. Williams possesses the skill and knowledge to successfully discharge the duties of Special Patrol Officer and his reinstatement would benefit the Chemung County Sheriff's Office.

If you have any questions, please feel free to contact me.

WAS/mab

cc: File

January 6, 2026

ITEM NO.

XVII

**FROM JEFFREY WALKER
SECRETARY TO THE COMMISSION**

This is to advise that I have received correspondence from Johannah Barringer-Stewart requesting that she be reinstated to the current Education Grant Specialist eligible list #88572010. Ms. Barringer-Stewart was removed from the eligible list after losing her active status due to being laid off during her probationary period. All of the conditions for reinstatement have been met and she is eligible for reinstatement.

I, therefore, respectfully request that Johannah Barringer-Stewart be reinstated to the current Education Grant Specialist eligible list.

RESOLUTION:

RESOLVED, that the communication from Jaida Briggs indicating the receipt of correspondence from Johannah Barringer-Stewart requesting that her name be reinstated to the open competitive eligible list for Education Grant Specialist be received and placed on file; and be it further

RESOLVED, that Johannah Barringer-Stewart request to be reinstated to the current Education Grant Specialist eligible list is granted.

January 6, 2026

ITEM NO. XVIII

**FROM JEFFREY WALKER
SECRETARY TO THE COMMISSION**

The Regional Civil Service Commission is in receipt of a Job Classification Questionnaire from Jake Sheehan, Director of Administration for the Elmira City School District, to reclassify a Clerk position currently encumbered by Mary M. Clark. Based upon the statements made in the questionnaire regarding the duties, level of responsibility and nature of the work that is needed, I recommend that the Commission reclassify this Clerk position to Control Clerk upon the retirement of Mary M. Clark on May 31, 2026.



Elmira City School District

"Family, School, Community: Together We Succeed"

December 29, 2025

TO: Jeffrey Walker, Secretary to the Commission

FROM: Jake Sheehan, Director of Administration

SUBJECT: Re-classification, Maintenance Dept

We respectfully request that the Chemung County Civil Service Commission approve the re-classification of Mary M. Clark's position as Clerk with the Maintenance Department at the Elmira City School District upon her retirement as Control Clerk. A permanent vacancy will exist following her retirement date of May 31, 2026. The District believes the duties currently performed in this position align more to those of Control Clerk.

If you need further information, please do not hesitate to contact me.

Thank you in advance for your consideration.

Sincerely,

Jake Sheehan
Director of Administration

CC: Katlyn Kerr, Administrative Assistant
Jayna Streeter, School Personnel Clerk

January 6, 2026

ITEM NO. XIX

**FROM JEFFREY WALKER
SECRETARY TO THE COMMISSION**

This is to advise that a **REINSTATEMENT REQUEST** was made by Patrick Mangino, Director of Computer Services, to reinstate Dawn Loomis to the title of Senior Computer Programmer Analyst in the GST BOCES District. Mrs. Loomis was appointed probationary to the title of Senior Computer Programmer Analyst on April 27, 1995 from eligible list #62130. She received permanent status as a Senior Computer Programmer Analyst.

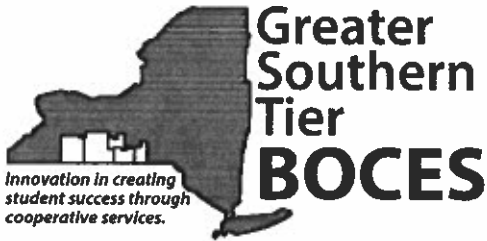
All the rules and law have been met with regards to the reinstatement procedure. There are no preferred eligible lists or binding promotional lists for this title; it is believed that Dawn Loomis possesses the knowledge and skill to serve in the title of Senior Computer Programmer Analyst, and it is felt that her reinstatement is for the good of the service.

I, therefore, respectfully request that the Regional Commission approve the reinstatement of Dawn Loomis to the title of Senior Computer Programmer Analyst in the GST BOCES District.

RESOLUTION

RESOLVED, that the above reinstatement is hereby received and placed on file; and be it further.

RESOLVED, that the above reinstatement of Dawn Loomis to the title of Senior Computer Programmer Analyst in the GST BOCES District is approved.



Service • Leadership • Collaboration • Integrity

To whom it may concern,

I am writing to recommend the reinstatement of Dawn Loomis to the position of Senior Computer Programmer Analyst, from which she previously retired.

GST BOCES and the Computer Services Center will greatly benefit from Dawn's return to this role. Her firsthand knowledge and expertise in the Nourish program—which she originally architected—will be invaluable as GST BOCES moves forward with building a new version.

Dawn's deep understanding of the current platform will ensure that component districts receive the necessary programming support for the existing version, while others in the same title focus on developing the new version.

Thank you,

Patrick Mangino
Director of Computer Services
GST BOCES

January 6, 2026

ITEM NO. XX

**FROM JEFFREY WALKER
SECRETARY TO THE COMMISSION**

The Regional Civil Service Commission is in receipt of a request from Leeanne Jordan, Assistant Superintendent of Instruction for the GST BOCES District to classify a new position. The appointing authority is certifying that the duties and qualifications conform to those in the standard class specification published by the Regional Civil Service Commission for Principal Account Clerk. Based upon the statement made I recommend that the Commission approve the request to classify this new position in the GST BOCES District as Principal Account Clerk.

January 6, 2026

ITEM NO. XXI

**FROM JEFFREY WALKER
SECRETARY TO THE COMMISSION**

The Regional Civil Service Commission is in receipt of a request from LaVerne Phelps, Supervisor for the Town of Catlin, to classify a new position. The appointing authority is certifying that the duties and qualifications conform to those in the standard class specification published by the Regional Civil Service Commission for Bookkeeper PT. Based upon the statement made I recommend that the Commission approve the request to classify this new position in the Town of Catlin as Bookkeeper PT.

TO: Chemung County/City of Elmira Regional Civil Service Commission
203 Lake Street, Elmira NY 14901

We request the Chemung County/City of Elmira Regional Civil Service Commission to approve the new position listed below. We certify that the duties and qualifications conform to those in the standard class specification published by Chemung County/City of Elmira Regional Civil Service Commission for the title listed. We agree to submit a form New Position Duties Statement if requested by Chemung County/City of Elmira Regional Civil Service Commission.

Signed Laverne Phelps Date 12/5/25

Title Supervisor

Department:	<u>Accounting</u>
Submitter:	<u>Laverne Phelps</u>
Title of New Position:	<u>Bookkeeper P.T.</u>
Number of Position(s):	<u>1</u>
Duration of Position(s):	
<input checked="" type="checkbox"/> Permanent	
<input type="checkbox"/> Temporary*	
<u>Accountant no longer wants to do permanent</u>	
*Indicate the reason and expected duration of position.	

_____ Approved

_____ Disapproved

Chemung County/City of Elmira Regional Civil Service
Commission

Date

January 6, 2026

ITEM NO. XXII

**FROM JEFFREY WALKER
SECRETARY TO THE COMMISSION**

This is to advise that the Chemung County/City of Elmira Regional Civil Service Commission is in receipt of a new position duties statement from Darcy Dill, Director of Labor Relations for the Spencer Van Etten Central School District. After reviewing the request and communicating with the appointing authority I recommend that the Commission approve the recommendation to classify two new positions as Bus Driver Trainees.

Civil Service Law: Section 22: Certification for new positions. Before any new positions in the service of a civil division shall be created, the proposal therefore, including a statement of the duties of the positions, shall be referred to the municipal commission having jurisdiction and such commission shall furnish a certificate stating the appropriate civil service title for the proposed positions. Any such new position shall be created only with the title approved and certified by the commission. Effective April 1, 1959.

NEW POSITION DUTIES STATEMENT

Department head or other authority requesting the creation of a new position, prepare a separate description for each new position to be created except that one description may cover two or more identical positions in the same organizational unit. Forward two typed copies to this commission.

1. DEPARTMENT Spencer-Van Etten CSD – Transportation	BUREAU, DIVISION, UNIT, OR SECTION	LOCATION OF POSITION Spencer-Van Etten Bus Garage
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2. DESCRIPTION OF DUTIES: Describe the work in sufficient detail to give a clear word picture of the job. Use a separate paragraph for each kind of work and describe the more important or time-consuming duties first. In the left column, estimate how the total working time is divided.

PERCENT OF WORK TIME	
100%	<p>Under the close supervision of the Supervisor of Transportation and the Head Bus Driver, Trainees will be instructed in the following areas</p> <ul style="list-style-type: none"> -Driving Skills -Operation of a school bus on a regular schedule -Checking the operating condition of the bus -Proper procedure for reporting operational defects to immediate supervisor -Communication skills for properly informing child passengers about safety practices -Proper methods for maintaining orderly conduct of children on the bus -Keeping interior and exterior vehicle clean and neat -Maintaining records of mileage, routes, times and incidents -Preparing and maintaining maps of routes and pick-up points

3. Names and Titles of persons supervising this position (General, Direct, Administrative, etc.):

NAME	TITLE	TYPE OF SUPERVISION
Carol Windnagle	Supervisor of Transportation	Direct
Melissa DeFord	Head Bus Driver	Direct

4. Names and Titles of persons supervised by employee in this position:

NAME	TITLE	TYPE OF SUPERVISION
None		

5. Names and Titles of persons doing substantially the same kind and level of work as will be done by the incumbent of this new position:

NAME	TITLE	LOCATION OF POSITION
None		

6. What minimum qualifications do you think should be required for this position?

Graduation from high school or possession of equivalency diploma and

At time of appointment, be 21 years of age and

Must be at the time of appointment possess an appropriate learner's permit for the operation of a motor vehicle conveying children and

Must satisfy all rules and regulations as set forth by the NYS Commissioner of Education and NYS Vehicle and Traffic Laws for School Bus Drivers and be eligible for appointment to the position of Bus Driver within six months of appointment to the Trainee position.

College ___ years, with specialization in: _____ NA _____

Other ___ years, with specialization in: _____ NA _____

Experience (list amount and type):

Essential knowledges, skills and abilities:

Type of license or certificate required:

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7. The above statements are accurate and complete.

Date: 12/30/25 Title: labor relations - SVCS Signature: [Handwritten Signature]

CERTIFICATE OF CIVIL SERVICE COMMISSION

8. In accordance with the provisions of Civil Service Law, Section 22, the _____
Civil Service Commission certifies that the appropriate civil service title for the position described is _____

Date: _____ Signature: _____

ACTION BY LEGISLATIVE BODY OR OTHER APPROVING AUTHORITY

9. Creation of described position: Approved Disapproved

TO: Chemung County/City of Elmira Regional Civil Service Commission
203 Lake Street, Elmira NY 14901

We request the Chemung County/City of Elmira Regional Civil Service Commission to approve the new position listed below. We certify that the duties and qualifications conform to those in the standard class specification published by Chemung County/City of Elmira Regional Civil Service Commission for the title listed. We agree to submit a form New Position Duties Statement if requested by Chemung County/City of Elmira Regional Civil Service Commission.

Signed Nancy Wilson Date 12/16/2025
Title Labor Relations - SVE CSD

Department:	<u>Spencer- van Etten Central Sch. Dist. - Bus Garage</u>
Submitter:	<u>Carol Windnagle - Supervisor of Transportation</u>
Title of New Position:	<u>Bus Driver Trainee</u>
Number of Position(s):	<u>2</u>
Duration of Position(s):	
<input type="checkbox"/> Permanent	
<input checked="" type="checkbox"/> Temporary*	
	<u>Temporary - 10 weeks</u>
*Indicate the reason and expected duration of position.	

Approved Disapproved

Chemung County/City of Elmira Regional Civil Service
Commission

Date

January 6, 2026

ITEM NO. XXV

**FROM JEFFREY WALKER
SECRETARY TO THE COMMISSION**

RESOLVED, that the regular meeting of the **Chemung County/City of Elmira Regional Civil Service Commission** meeting was adjourned at _____ P.M. The next Regular Meeting is set for **Tuesday, February 3, 2026**.

I, hereby, certify that the foregoing constitutes a complete and accurate reading of the Chemung County/City of Elmira Regional Civil Service Commission agenda for **January 6, 2026**.

Jeffrey Walker
Secretary to the Commission